





## **WELSH BRIDGE UNION TOURNAMENT DIRECTORS**

### **- Summary of fees and expenses: January 2018 Introduction**

This summary is dated 2018, and will be reviewed annually.

**Started in 2017, there is now a box on this Claim Form to be signed to acknowledge your tax responsibilities.** Please help us to keep expenses in the proper financial year by only using a form with the correct year on the front. Payment will only be made against a fully completed claim form copies of which may be downloaded from the WBU website.

#### **Summary of fees and expenses**

National	£46.00/session	In-charge bonus	£3.50/session
Senior	£42.00/session	Set-up bonus	£10.00/event
Congress	£38.00/session	Take-down bonus	£10.00/event
Area	£36.00/session	Travel	35p/mile
Club/Trainee	£30.00/session	Lunch	£7.00
		Dinner	£18.00

Caddies & BBO operators payment according to prior agreement with the organiser.

#### **Lunch and dinner arrangements**

These are normally self-evident. At some events lunch and/or dinner is provided by the organisers. On those occasions no claim may be made.

Where no meals are provided dinner may be claimed whenever the finishing time of play is later than 6.00pm, or the event has more than 56 boards on the day in question.

#### **Basic principles**

A session is based on 28 boards being played. Enhanced Sessions of more than 28 boards attract the basic fee times 1.25.

Setup and takedown bonuses are paid for arriving early at the start of an event or staying late at the end. They are not normally paid to those who are not there at the start or end, or do not set up tables, chairs etc..

#### **Special Cases**

There are now very few cases that merit special treatment, since virtually all events with pre-dealt boards and Bridgemate scoring, involve similar amounts of work in each session.

However, setting up for events with screens is significantly harder and more time-consuming than for other events, and TDs may negotiate a reasonable extra fee with the organiser, depending on how much extra work is involved.

Mileage will not be paid when the event is local to the TDs home.

**I acknowledge my responsibility for any tax liability incurred from this payment.**

Signed